


<b>INVITATION TO BID</b>  STATE OF LOUISIANA DIVISION OF ADMINISTRATION OFFICE OF STATE PURCHASING				BIDS WILL BE PUBLICLY OPENED:  <div style="font-size: 1.2em; font-weight: bold;">MAR 25, 2010    10:00 AM</div>  PURCHASING AGENCY NO. :    107001	
=====> <b>VENDOR NO. :</b> <b>SOLICITATION :</b> 2238753 <b>FILE NO. :</b> R523995 <b>OPENING DATE :</b> 03/25/10  <div style="border: 1px solid black; height: 80px; width: 100%; margin-top: 10px;"></div>		<b>SEE NO. 8 BELOW. RETURN BID TO</b>  <div style="text-align: right;">10:00 AM</div> <div style="display: flex; justify-content: space-between;"> <span>2238753</span> <span>03/25/10</span> <span>R523995</span> </div> <b>OFFICE OF STATE PURCHASING</b> <b>OFFICE OF STATE PURCHASING</b> <b>POST OFFICE BOX 94095</b> <b>BATON ROUGE, LA 70804-9095</b>  <div style="display: flex; justify-content: space-between;"> <div> <b>BUYER :</b> TANYA ANGRUM  <b>BUYER PHONE :</b> (225) 342-8066  <b>DATE ISSUED :</b> 03/04/10  <b>REQ. AGENCY :</b> 320JJH         </div> <div style="text-align: right;">FOLD HERE--&gt;</div> </div> <b>JOHN HAINKEL HOME &amp; REHAB CENTER</b>  <div style="display: flex; justify-content: space-between;"> <div> <b>AGENCY REQ. NO. :</b>  <b>ISIS REQ. NO. :</b> 1330614  <b>VENDOR PHONE :</b>  <b>FISCAL YEAR :</b> 11  <b>CLASS/SUBCLASS :</b> 91036  <b>SCHEDULED BEGIN DATE :</b> 00/00/00  <b>SCHEDULED END DATE :</b> 00/00/00  <b>T-NUMBER :</b> </div> </div>			
<div style="font-size: 1.1em; font-weight: bold;">FILL IN VENDOR NUMBER (FEIN), NAME AND ADDRESS ABOVE, BEFORE SUBMITTING BID.</div>					
CHILLER MAINTENANCE JOHN J. HAINKEL HOME & REHAB CENTER					
TO BE COMPLETED BY VENDOR					
1. _____ PLEASE REMOVE FROM THIS COMMODITY CODE. 2. _____ DELIVERY WILL BE MADE IN THIS NUMBER OF DAYS AFTER RECEIPT OF ORDER. 3. _____ % CASH DISCOUNT FOR PROMPT PAYMENT IF MADE WITHIN THIRTY (30) DAYS. CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. ON INDEFINITE QUANTITY TERM CONTRACTS, CASH DISCOUNTS WILL BE ACCEPTED AND TAKEN BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. 4. _____ BID BOND ATTACHED, _____ CERTIFIED CHECK ATTACHED, _____ OTHER, IF REQUIRED. 5. _____ BID REFERENCE NUMBER. (THIS NUMBER WILL APPEAR ON RESULTING ORDER OR CONTRACT).					
INSTRUCTIONS TO BIDDERS					
1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS. 2. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER. 3. THIS BID IS TO BE MANUALLY SIGNED IN INK. <span style="float: right;">FOLD HERE--&gt;</span> 4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D" REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER. 5. AMOUNT OF BID BOND REQUIRED: _____ N/A _____ . 6. AMOUNT OF PERFORMANCE BOND, IF REQUIRED. _____ OR _____ 0% _____ OF BID. 7. DESIRED DELIVERY: _____ 030DAYS ARO 8. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED IN AN ENVELOPE OR PACKAGE CLEARLY MARKED WITH THE BID OPENING DATE AND THE BID NUMBER, OR SUBMITTED IN THE SPECIAL ENVELOPE IF FURNISHED FOR THAT PURPOSE. 9. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION. 10. IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO.30). ALL BID INFORMATION SHALL BE MADE WITH INK OR TYPEWRITTEN.					
<b>VENDOR PHONE NUMBER:</b> <b>FAX NUMBER:</b>		<b>TITLE</b>		<b>DATE</b>	
<b>SIGNATURE OF AUTHORIZED BIDDER - SEE NO. 30, PAGE 3.</b> <b>(MUST BE SIGNED)</b>			<b>NAME OF BIDDER</b> <b>(TYPED OR PRINTED)</b>		

STANDARD TERMS & CONDITIONS		INVITATION TO BID	
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<p>11 ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.</p> <p>12. CONFERENCE: NA NA NA</p> <p>13. BID FORMS. ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 30). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED:</p> <ul style="list-style-type: none"><li>A. BID CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND;</li><li>B. BID FILLED OUT IN PENCIL; AND</li><li>C. BID NOT SUBMITTED ON THE STATE'S STANDARD FORMS.</li></ul> <p>BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. TELEGRAPHIC AND FAX ALTERATIONS TO BIDS RECEIVED BEFORE BID OPENING TIME WILL BE CONSIDERED PROVIDED FORMAL BID AND WRITTEN ALTERATION HAVE BEEN RECEIVED AND TIME-STAMPED BEFORE BID OPENING TIME. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.</p> <p>14. STANDARDS OF QUALITY. ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.</p> <p>15. DESCRIPTIVE INFORMATION. BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.</p> <p>16. BID OPENING. BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING THE STATE OF LOUISIANA DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.</p> <p>17. AWARDS. THE STATE OF LOUISIANA RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.</p> <p>18. PRICES . UNLESS OTHERWISE SPECIFIED BY THE STATE OF LOUISIANA IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.</p> <p>19. DELIVERIES. BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.</p> <p>20. TAXES. VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. STATE AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.</p>			

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<p>21. NEW PRODUCTS.          UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.</p> <p>22. CONTRACT RENEWALS.          UPON AGREEMENT OF THE STATE OF LOUISIANA AGENCY AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.</p> <p>23. CONTRACT CANCELLATION.          THE STATE OF LOUISIANA HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE, INCLUDING BUT NOT LIMITED TO, THE FOLLOWING: (1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; (3) MISREPRESENTATION BY THE CONTRACTOR; (4) FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE; (5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (6) ANY OTHER BREACH OF CONTRACT.</p> <p>24. DEFAULT OF CONTRACTOR.          FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE STATE HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE STATE RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.</p> <p>25. ORDER OF PRIORITY.          IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.</p> <p>26. APPLICABLE LAW.          ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.</p> <p>27. COMPLIANCE WITH CIVIL RIGHTS LAWS.          BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.</p> <p>28. SPECIAL ACCOMMODATION.          ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.</p> <p>29. INDEMNITY.          CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE STATE, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE STATE, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.</p> <p>30. SIGNATURE AUTHORITY.          IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:</p> <ol style="list-style-type: none"> <li>1. A CURRENT CORPORATE OFFICER, PARTNERSHIP MEMBER OR OTHER INDIVIDUAL SPECIFICALLY AUTHORIZED TO SUBMIT A BID AS REFLECTED IN THE APPROPRIATE RECORDS ON FILE WITH THE SECRETARY OF STATE; OR</li> <li>2. AN INDIVIDUAL AUTHORIZED TO BIND THE VENDOR AS REFLECTED BY A CORPORATE RESOLUTION, CERTIFICATE OR AFFIDAVIT; OR</li> <li>3. OTHER DOCUMENTS INDICATING AUTHORITY WHICH ARE ACCEPTABLE TO THE PUBLIC ENTITY.</li> </ol>			

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1

BID DELIVERY INSTRUCTIONS FOR STATE PURCHASING:

BIDDERS ARE HEREBY ADVISED THAT THE U.S. POSTAL SERVICE DOES NOT MAKE DELIVERIES TO OUR PHYSICAL LOCATION.

BIDS MAY BE MAILED THROUGH THE U.S. POSTAL SERVICE TO OUR BOX AT:  
 OFFICE OF STATE PURCHASING  
 P O BOX 94095  
 BATON ROUGE LA 70804-9095

BIDS MAY BE DELIVERED BY HAND OR COURIER SERVICE TO OUR PHYSICAL LOCATION AS FOLLOWS:

OFFICE OF STATE PURCHASING  
 CLAIBORNE BUILDING, SUITE 2-160  
 1201 NORTH THIRD STREET  
 BATON ROUGE, LA 70802

BIDDER IS SOLELY RESPONSIBLE FOR ENSURING THAT ITS COURIER SERVICE PROVIDER MAKES INSIDE DELIVERIES TO OUR PHYSICAL LOCATION. THE OFFICE OF STATE PURCHASING IS NOT RESPONSIBLE FOR ANY DELAYS CAUSED BY THE BIDDER'S CHOSEN MEANS OF BID DELIVERY.

BIDDER IS SOLELY RESPONSIBLE FOR THE TIMELY DELIVERY OF ITS BID. FAILURE TO MEET THE BID OPENING DATE & TIME SHALL RESULT IN REJECTION OF THE BID.

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 PUBLICIZING AWARDS. IN ACCORDANCE WITH L.A.C.34:I.535, UNSUCCESSFUL BIDDERS WILL BE NOTIFIED OF THE AWARD PROVIDED THAT THEY SUBMIT WITH THEIR BID A SELF-ADDRESSED STAMPED ENVELOPE REQUESTING THIS INFORMATION.  
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**\*\*ATTENTION:\*\***

RECEIPT OF A SOLICITATION OR AWARD CANNOT BE RELIED UPON AS AN ASSURANCE OF RECEIVING FUTURE SOLICITATIONS. IN ORDER TO RECEIVE FUTURE SOLICITATIONS/AWARDS FROM THIS OFFICE, YOU MUST ENROLL IN THE PROPER CATEGORY ON LAPAC AT THE FOLLOWING WEB SITE:  
[HTTP://WWWPRD.DOA.LOUISIANA.GOV/OSP/LAPAC/PUBMAIN.ASP](http://wwwprd.doa.louisiana.gov/osp/lapac/pubmain.asp)  
 ENROLLMENT IN LAPAC IS FREE AND PROVIDES EMAIL NOTIFICATION OF BID OPPORTUNITIES BASED UPON COMMODITIES THAT YOU SELECT.

2

TERMS AND CONDITIONS. THIS SOLICITATION CONTAINS ALL TERMS AND CONDITIONS WITH RESPECT TO THE COMMODITIES HEREIN. ANY VENDOR CONTRACTS, FORMS, TERMS OR OTHER MATERIALS SUBMITTED WITH BID MAY CAUSE BID TO BE REJECTED.

3

COMPLIANCE WITH CIVIL RIGHTS LAWS. BY SUBMITTING AND SIGNING THIS SOLICITATION, THE BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND TITLE VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, THE FEDERAL REHABILITATION ACT OF 1973, AS

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<p>           AMENDED, THE VIETNAM ERA VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION, WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.         </p> <p>           4 CANCELLATION            THE STATE OF LOUISIANA RESERVES THE RIGHT TO CANCEL THIS CONTRACT WITH THIRTY (30) DAYS WRITTEN NOTICE.         </p> <p>           5 REPAIRS TO EQUIPMENT AND/OR PARTS ASSOCIATED WITH REPAIR JOB SHALL BE OBTAINED BY USE OF AN "AUTHORIZED DEALER". AN AUTHORIZED DEALER IS DEFINED AS A DEALER CERTIFIED BY THE MANUFACTURER TO SELL OR PERFORM MAINTENANCE ON THEIR EQUIPMENT.             PROOF OF AUTHORIZED DEALER CERTIFICATION MUST BE PROVIDED BY BIDDER AND SUPPLIED TO AGENCY UPON REQUEST.         </p> <p>           6 LATE PAYMENTS; IF ANY, SHALL BE PAID IN ACCORDANCE WITH R.S. 39:1695.         </p> <p>           7 COMPENSATION INSURANCE, PUBLIC LIABILITY, AND PROPERTY DAMAGE INSURANCE, AS OUTLINED BELOW, ARE REQUIRED IN THIS BID.             CONTRACTOR'S LIABILITY INSURANCE:             PROOF OF INSURANCE SHOULD BE SUPPLIED WITH THE BID AND WILL BE REQUIRED BEFORE WORK CAN COMMENCE.             INSURANCE COVERAGE SPECIFIED BELOW SHALL BE FURNISHED WITH THE FOLLOWING MINIMUM LIMITS:             COMPENSATION INSURANCE: THE CONTRACTOR AND SUBCONTRACTORS SHALL TAKE AND MAINTAIN DURING THE LIFE OF THE CONTRACT WORKMAN'S COMPENSATION INSURANCE FOR ALL OF THEIR EMPLOYEES EMPLOYED AT THE SITE OF THE PROJECT. IN CASE ANY CLASS OF EMPLOYEES ENGAGED IN HAZARDOUS WORK UNDER THE WORKMAN'S COMPENSATION STATUTE, THE CONTRACTOR AND SUBCONTRACTOR SHALL PROVIDE EMPLOYER'S LIABILITY INSURANCE FOR THE PROTECTION OF THEIR EMPLOYEES NOT OTHERWISE PROTECTED.             PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE: COMPREHENSIVE PUBLIC GENERAL LIABILITY INSURANCE, INCLUDING BUT NOT LIMITED TO BODILY INJURY, PROPERTY DAMAGE, CONTRACTUAL LIABILITY, PRODUCTS LIABILITY, COMPLETED OPERATIONS AND OWNER'S PROTECTIVE LIABILITY WITH COMBINED SINGLE LIMITS OF \$500,000 PER OCCURRENCE WITH A MINIMUM AGGREGATE OF \$1,000,000.             LICENSED AND NON-LICENSED MOTOR VEHICLES: THE CONTRACTOR SHALL TAKE OUT AND MAINTAIN DURING THE LIFE OF THE CONTRACT, AUTOMOBILE PUBLIC LIABILITY INSURANCE IN AN AMOUNT NOT LESS THAN COMBINED SINGLE LIMITS         </p>			

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<p>OF \$500,000 PER OCCURRENCE FOR BODILY INJURY/PROPERTY DAMAGE. IF ANY NON-LICENSED MOTOR VEHICLES ARE ENGAGED IN OPERATIONS WITHIN THE TERMS OF THE CONTRACT ON THE SITE OF THE WORK TO PERFORM THEREUNDER, SUCH INSURANCE SHALL COVER THE USE OF ALL SUCH MOTOR VEHICLES ENGAGED IN OPERATING WITHIN THE TERMS OF THE CONTRACT ON THE SITE OF THE WORK TO BE PERFORMED THEREUNDER, UNLESS SUCH COVERAGE IS INCLUDED IN THE INSURANCE SPECIFIED.</p> <p>8 VENDOR MUST INSPECT JOB SITE TO VERIFY MEASUREMENTS AND/OR AMOUNT OF SUPPLIES NEEDED PRIOR TO BIDDING. IF VENDOR FINDS CONDITIONS THAT DISAGREE WITH THE PHYSICAL LAYOUT AS DESCRIBED IN THE BID, OR OTHER FEATURES OF THE SPECIFICATIONS THAT APPEAR TO BE IN ERROR, SAME SHALL BE NOTED ON PROPOSAL. FAILURE TO DO SO WILL BE INTERPRETED THAT BID IS AS SPECIFIED.</p> <p>VENDOR MAY CONTACT JOE LOCANTRO AT (504) 896-1380 OR EVELYN HENRY AT (504) 896-1328 TO SCHEDULE AN INSPECTION.</p> <p>*** MANDATORY JOBSITE VISIT REQUIRED ***</p> <p>WHERE: _____</p> <p>WHEN: _____</p> <p>TIME: _____</p> <p>THIS SIGNED STATEMENT CERTIFIES THAT THE VENDOR NAMED BELOW HAS VISITED THE JOB SITE AND IS FAMILIAR WITH ALL CONDITIONS SURROUNDING FULFILLMENT OF THE SPECIFICATIONS FOR THIS PROJECT.</p> <table><tr><td>_____ VENDOR'S COMPANY NAME</td><td>_____ STATE AGENCY'S NAME</td></tr><tr><td>_____ VENDOR'S SIGNATURE</td><td>_____ AGENCY'S SIGNATURE</td></tr></table> <p>9 SCOPE OF WORK: TO PROVIDE PREVENTIVE MAINTENANCE OF CHILLER - AIR CONDITIONING UNIT AT THE JOHN J. HAINKEL, JR. HOME &amp; REHABILITATION CENTER, LOCATED AT 612 HENRY CLAY AVENUE, NEW ORLEANS, LA.</p> <p>SCOPE OF WORK</p> <p>SCHEDULE SERVICE AGREEMENT</p> <p>SCHEDULED MAINTENANCE INSPECTIONS SHALL BE PERFORMED AT VARIOUS TIME DURING THE YEAR AS PER MANUFACTURER RECOMMENDATIONS. CONTRACTOR SHALL USE AND PROVIDE TASKING SHEETS TO RECORD THE MAINTENANCE PERFORMED ON EQUIPMENT.</p> <p>INSPECTIONS: THIS COVERAGE SHALL INCLUDE ONE COMPREHENSIVE ANNUAL INSPECTION AND</p>				_____ VENDOR'S COMPANY NAME	_____ STATE AGENCY'S NAME	_____ VENDOR'S SIGNATURE	_____ AGENCY'S SIGNATURE
_____ VENDOR'S COMPANY NAME	_____ STATE AGENCY'S NAME						
_____ VENDOR'S SIGNATURE	_____ AGENCY'S SIGNATURE						



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B) TEST OIL FOR ACID CONTENT AND DISCOLORATION  
 C) MAKE RECOMMENDATIONS TO THE CUSTOMER BASED ON THE RESULTS OF THE TEST  
 D) VERIFY THE OPERATION OF THE OIL HEATERS.

IV MOTOR AND STARTER:

A) CLEAN THE STARTER CAVINET AND STARTER COMPONENTS  
 B) INSPECT WIRING AND CONNECTIONS FOR TIGHTNESS AND SIGNS OF OVERHEATING AND DISCOLORATION  
 C) CHECK THE CONDITION OF THE CONTACTS FOR WEAR AND PITTING  
 D) CHECK CONTACTORS FOR FREE AND SMOOTH OPERATION  
 E) CHECK ALL MECHANICAL LINKAGES FOR WEAR, SECURITY AND CLEARANCES  
 F) VERIGY TIGHTNESS OF THE MOTOR TERMINAL CONNECTIONS  
 G) MEG THE MOTOR AND RECORD READINGS  
 H) VERIFY THE OPERATION OF THE ELECTRICAL INTERLOCKS  
 I) MEASURE VOLTAGE AND RECORD. VOLTAGE SHOULD BE NOMINAL VOLTAGE +/- 10%

CENTRAL STATION AIR HANDLING UNITS  
 COMPREHENSIVE ANNUAL INSPECTION AHU-110

1. REPORT IN WITH THE CUSTOMER REPRESENTATIVE  
 2. RECORD AND REPORT ABNORMAL CONDITIONS, MEASUREMENTS TAKEN, ETC.  
 3. REVIEW CUSTOMER LOGS WITH THE CUSTOMER FOR OPERATIONAL PROBLEMS AND TRENDS.

I GENERAL ASSEMBLY:

A) INSPECT THE UNIT FOR CLEANLINESS  
 B) INSPECT THE FAN WHEEL AND SHAFT FOR WEAR AND CLEARANCE  
 C) CHECK THE SHEAVES AND PULLEYS FOR WEAR AND ALIGNMENT  
 D) CHECK THE BELTS FOR TENSION, WEAR, CRACKS, AND GLAZING  
 E) VERIFY TIGHT BOLTS, SET SCREWS, AND LOCKING COLLARS  
 F) CHECK DAMPERS FOR WEAR, SECURITY AND LINKAGE ADJUSTMENT  
 G) VERIFY CLEAN CONDENSATE PAN  
 H) VERIFY PROPER OPERATION OF THE CONDENSATE DRAIN  
 I) VERIFY CLEAN AIR FILTERS  
 J) VERIFY CLEAN COILS  
 K) VERIFY PROPER OPERATION OF THE SPRAY PUMP, IF APPLICABLE  
 L) VERIFY SMOOTH FAN OPERATION  
 M) LOG OPERATING CONDITIONS AFTER SYSTEM HAS STABILIZED  
 N) PROVIDE A WRITTEN REPORT OF COMPLETED WORK, OPERATING LOG, AND INDICATE ANY UNCORRECTED DEFICIENCIES DETECTED.

II LUBRICATION:

A) LUBRICATE THE FAN SHAFT BEARINGS, IF APPLICABLE  
 B) LUBRICATE THE MOTOR BEARINGS, IF APPLICABLE

III CONTROLS AND SAFETIES:

A) TEST THE OPERATION OF THE LOW TEMPERATURE SAFETY DEVICE, IF APPLICABLE  
 B) TEST THE OPERATION OF THE HIGH STATIC PRESSURE SAFETY DEVICE, IF APPLICABLE  
 C) TEST THE OPERATION OF THE LOW STATIC PRESSURE SAFETY DEVICE, IF APPLICABLE  
 D) CHECK THE THERMAL CUTOUT ON ELECTRIC HEATERS, IF APPLICABLE  
 E) CHECK THE STEP CONTROLLER, IF APPLICABLE



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F) CHECK AND RECORD SUPPLY AIR AND CONTROL AIR PRESSURE, IF APPLICABLE

G) VERIFY THE OPERATION OF THE CONTROL SYSTEM AND DAMPERS WHILE THE FAN IS OPERATING.

IV MOTOR AND STARTER:

A) CLEAN THE STARTER AND CABINET

B) INSPECT THE WIRING AND CONNECTIONS FOR TIGHTNESS AND SIGNS OF OVERHEATING AND DISCOLORATION. THIS INCLUDES WIRING TO THE ELECTRIC HEAT, IF APPLICABLE

C) CHECK THE CONDITION OF THE CONTACTS FOR WEAR AND PITTING.

D) CHECK THE CONTACTORS FOR FREE AND SMOOTH OPERATION

E) MEG THE MOTOR AND RECORD READINGS.

DIRECT DRIVE PUMPS  
ANNUAL INSPECTION PMP-110

1. REPORT IN WITH CUSTOMER REPRESENTATIVE

2. RECORD AND REPORT ABNORMAL CONDITIONS, MEASUREMENTS TAKEN, ETC.

3. REVIEW CUSTOMER LOG WITH CUSTOMER FOR OPERATION PROBLEMS/TRENDS

I. GENERAL ASSEMBLY:

A) CHECK MOTOR SHAFT AND PUMP SHAFT FOR ALIGNMENT, IF APPLICABLE

B) INSPECT THE COUPLING FOR WEAR

C) VERIFY THAT THE SHAFT GUARD IS IN PLACE AND TIGHT, IF APPL.

D) VERIFY WATER FLOW THROUGH THE PUMP

E) CHECK FOR LEAKS ON THE MECHANICAL PUMP SEALS, IF APPLICABLE

F) VERIFY PROPER DRIP RATE ON THE PUMP SEAL PACKING, IF APPLICABLE

G) VERIFY SMOOTH OPERATION OF THE PUMP

H) PROVIDE A WRITTEN REPORT OF COMPLETED WORK, OPERATING LOG, AND INDICATE ANY UNCORRECTED DEFICIENCIES DETECTED.

II. LUBRICATION:

A) LUBRICATE THE MOTOR BEARINGS AS NECESSARY

B) LUBRICATE THE PUMP BEARINGS AS NECESSARY

III. MOTOR AND STARTER:

A) CLEAN THE STARTER AND CABINET

B) INSPECT WIRING AND CONNECTIONS FOR TIGHTNESS AND SIGNS OF OVERHEATING AND DISCOLORATION.

C) MEG THE MOTOR

D) VERIFY TIGHT CONNECTIONS ON THE MOTOR TERMINALS

E) CHECK THE CONDITION OF THE CONTACTS FOR WEAR AND PITTING, IF APPLICABLE

F) CHECK THE CONTACTORS FOR FREE AND SMOOTH OPERATION

G) VERIFY PROPER VOLTS AND AMPS

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MID-SEASON RUNNING INSPECTION  
ROT-330

1. CHECK THE GENERAL OPERATION OF THE UNIT

2. LOG THE OPERATING TEMPERATURES, PRESSURES, VOLTAGES AND AMPERAGES

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- CHECK HE OPERATION OF THE CONTROL CIRCUIT
- CHECK THE OPERATION OF THE LUBRICATION SYSTEM
- CHECK THE OPERATION OF THE MOTOR AND STARTER
- ANALYZE THE RECORDED DATA. COMPARE THE DATA TO THE ORIGINAL DESIGN CONDITIONS.
- REVIEW OPERATING PROCEDURES WITH OPERATING PERSONNEL
- PROVIDE WRITTEN REPORT OF COMPLETED WORK, OPERATION LOG AND INDICATE ANY UNCORRECTED DEFICIENCIES DETECTED.

SCHEDULE RUNNING INSPECTION  
AHU-130

- CHECK THE GENERAL CONDITION OF THE FAN
- VERIFY SMOOTH FAN OPREATION
- CHECK AND RECORD SUPPLY AND CONTROL AIR PRESSURE, IF APPLICABLE
- VERIFY THE OPERATION OF THE CONTROL SYSTEM
- LOG THE OPERATING CONDITIONS AFTER THE SYSTEM HAS STABILIZED
- REVIEW OPERATING PROCEDURES WITH OPERATING PERSONNEL
- PROVIDE A WRITTEN REPORT OF COMPLETED WORK, OPERATING LOG, AND INDICATE UNCORRECTED DEFICIENCIES DETECTED.

AIR-COOLED CONDENSERS (11-00 TONS)  
CDS-220B

- CLEAN AIR-COOLED CONDENSER, USING PRESSURIZED WATER

DX COILS (10-100 TONS)  
EVP-220B

- CLEAN THE COIL, USING WATER PRESSURE, MECHANICAL, OR CHEMICAL METHODS, WHICHEVER METHODS ARE APPLICABLE.

PUMP RUN INSPECTION  
PMP-111

- VERIFY SMOOTH OPERATION OF THE PUMP
- CHECK FOR LEAKS ON THE MECHANICAL PUMP SEALS, IF APPLICABLE
- VERIFY PROPER DRIP RATE ON THE PUMP SEAL PACKING, IF APPLICABLE
- PROVIDE A WRITTEN REPORT OF COMPLETED WORK, OPERATING LOG, AND INDICATE ANY UNCORRECTED DEFICIENCIES DETECTED.

- ANY ORDERS RESULTING FROM THIS SOLICITATION WILL BE PAID WITH NEW FY FUNDS, IF APPROPRIATED BY THE LEGISLATURE. DELIVERY CANNOT BE MADE PRIOR TO JULY 1 AND YOUR BID PRICES MUST BE FIRM FOR ACCEPTANCE AND DELIVERY ACCORDINGLY.
- THE INITIAL CONTRACT SHALL BE EFFECTIVE FOR A TWELVE (12) MONTH PERIOD BEGINNING THE DATE OF AWARD AND ENDING JUNE 30, 2011. AT THE OPTION OF THE STATE OF LOUISIANA AND ACCEPTANCE BY THE CONTRACTOR, THIS CONTRACT MAY BE EXTENDED FOR TWO (2) ADDITIONAL TWELVE (12) MONTH PERIODS AT THE SAME PRICE, TERMS AND CONDITIONS. TOTAL CONTRACT TIME NOT TO EXCEED THIRTY-SIX (36) MONTHS.

PRICE SHEET		INVITATION TO BID			
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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
00001	<p>UNLESS SPECIFIED ELSEWHERE SHIP TO:            JOHN HAINKEL HOME &amp; REHAB CENTER            MAINTENANCE            612 HENRY CLAY AVENUE            NEW ORLEANS , LA 70118</p> <p>COMMODITY CODE: 910-36-000000</p> <p>TO PROVIDE PREVENTIVE MAINTENANCE OF            CHILLER - AIR CONDITIONING UNIT AT THE            JOHN J. HAINKEL, JR. HOME AND            REHABILITATION CENTER, LOCATED AT            612 HENRY CLAY AVENUE, NEW ORLEANS, LA.,            FOR A PERIOD BEGINNING FROM            JULY 1, 2010 THRU JUNE 30, 2011.</p> <p>COMPREHENSIVE ANNUAL INSPECTION TO BE            PERFORMED ONCE A YEAR.</p> <p>PROVIDE ALL LABOR, MATERIAL, TOOLS AND            EQUIPMENT NECESSARY TO INSPECT, MAINTAIN            AND REPAIR EQUIPMENT LISTED UNDER            "EQUIPMENT COVERAGE"</p> <p>"EQUIPMENT COVERAGE"            DESCRIPTION MFG. MODEL SERIAL NO.</p> <p>CHILLER #1 TRANE RTAA125 (01M02623)            CHILLER #2 TRANE RTAA125 (01M02624)            PUMP MARATH 184TT            PUMP MARATH 184TT            PUMP MARATH 184TT            PUMP MARATH 184TT            ERU#1 SEMCO EPD-09            ERU#2 SEMCO EPD-09</p> <p>SHIP TO:            JOHN HAINKEL HOME &amp; REHAB CENTER            MAINTENANCE            612 HENRY CLAY AVENUE            NEW ORLEANS,LA70118- 5818</p>	1	EACH		

PRICE SHEET		INVITATION TO BID			
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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	EXTENDED TOTAL
00002	COMMODITY CODE: 910-36-000000  QUARTERLY MAINTENANCE INSPECTION TO BE PERFORMED THREE TIME A YEAR.  PROVIDE ALL LABOR,MATERIALS, TOOLS AND EQUIPMENT NECESSARY TO INSPECT, MAINTAIN AND REPAIR EQUIPMENT LISTED UNDER "EQUIPMENT COVERAGE"  "EQUIPMENT COVERAGE" DESCRIPTION   MFG.   MODEL   SERIAL NO.  CHILLER #1   TRANE   RTAA125   01M02623 CHILLER #2   TRANE   RTAA125   01M02624 PUMP   MARATH   184TT PUMP   MARATH   184TT PUMP   MARATH   184TT PUMP   MARATH   184TT ERU #1   SEMCO   EPD-09 ERU #2   SEMCO   EPD-09  SHIP TO: JOHN HAINKEL HOME & REHAB CENTER MAINTENANCE 612 HENRY CLAY AVENUE NEW ORLEANS,LA70118- 5818	3	EACH		